

**ADMINISTRATIVE SERVICES BRANCH  
ASSISTANT EXECUTIVE OFFICER REPORT**

SUBJECT	DATE OF ASSIGNMENT	STATUS
Independent Review of the Contract Process	Ongoing	<ul style="list-style-type: none"> <li>• The inter-divisional Implementation Team is actively engaged in completing the short-term process and organizational changes approved by the Project Steering Committee and continues to study longer-term policy issues.</li> <li>• The Team anticipates that the short-term process and organizational changes will be in place by 6/30/2006</li> <li>• Longer-term policy issues and technology requirements will be completed subsequent to 6/30/2006.</li> </ul>
Emergency Response Plan	Ongoing	<ul style="list-style-type: none"> <li>▪ The renovation of CalPERS Business Recovery Center in Rancho Cordova was completed on schedule April 30<sup>th</sup>, and I am happy to report it is fully operational.</li> <li>▪ On June 1<sup>st</sup> the Executive office, members of the Emergency Operations teams, and representatives from various program divisions conducted a training session and tabletop exercise which evaluated CalPERS ability to continue operations during a pandemic. The objective of the exercise was to identify opportunities for improvement. We will take the lessons learned and update our recovery plans by October 1<sup>st</sup> of this year.</li> </ul>
Accounting Action Plan	Ongoing	<ul style="list-style-type: none"> <li>▪ The teams continue to meet bi-weekly with the Steering Committee to present high-level progress on each of the respective areas of review. The teams inform the Steering Committee of any issues and/or concerns that may be hindering progress towards eliminating the management letter issues.</li> <li>▪ To date, the teams working on the management letter issues are 76% complete towards resolving these issues and expect to have written policies in place by June 30<sup>th</sup>.</li> <li>▪ Deloitte and Touche initiated their internal control review on May 5, 2006 and will be completing their review by the end of August.</li> </ul>